



## What to Expect - 2022 Impact Grant Cycle

### **Annual Impact Grant Tutorial October 7, 2021:**

- Due to Covid 19, Outreach Committee (OC) will present a recorded tutorial on NWP and the Impact Grant Process. The recorded tutorial will be available online on **October 7, 2021**, at [www.nwpsnv.org/grant-process/](http://www.nwpsnv.org/grant-process/).
- Agencies have opportunity to ask, “general process” and “project specific” questions via Zoom scheduled mini-sessions on **Tuesday, October 12** and **Wednesday, October 13** from 9am – 12pm. Email [outreach@nwpsnv.org](mailto:outreach@nwpsnv.org) to request your preferred date and time.
- Agencies can email [outreach@nwpsnv.org](mailto:outreach@nwpsnv.org) for additional assistance following the tutorial.
- Applicants will be contacted by Nevada Women’s Philanthropy at the end of each phase regarding their application status and next steps.

### **Phase I, November 18 through mid-December 2021:**

- Your agency submits the Impact Grant Application (available online immediately after the tutorial) **due Thursday, November 18, 2021, 5pm (PST)** to [outreach@nwpsnv.org](mailto:outreach@nwpsnv.org). All Grant Applications received after 5pm will not be considered for our 2022 Grant.
- OC Reviews for NWP’s Base Criteria and contacts you if clarifications are needed.

### **Phase II, December 7, 2021, through January 4, 2022:**

- NWP Impact Grant Screening Committee (GSC) reviews Grant Applications.
- GSC votes on projects to advance to Document Package Phase (**Phase III**) on **January 4, 2022**.

### **Phase III, January 5 through February 22, 2022:**

- If selected, your agency is invited to submit a Document Package (Doc Pac) by **January 21, 2022, 3pm (PST)** to [GSC@nwpsnv.org](mailto:GSC@nwpsnv.org), which will include:
  1. Proof of 501(c)3
  2. List of board members and key staff  
Operational budget for current year (including revenue)
  3. **Audited** financials for last 3 consecutive years
  4. Plan showing how proposal advances strategic plan
  5. Organizational charts (current and after project is implemented)



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6. Donor lists showing amounts given for last 3 years
  7. Relevant supplemental press/media coverage
  8. Completed Financial Worksheet
  9. Signed non-proselytizing agreement
- GSC Doc Pac Teams submit questions for your agency by **February 10, 2022**.
  - Answers are due back to GSC from your agency by **February 15, 2022, 3pm (PST)**.
  - GSC votes on projects to advance to Site Interviews (**Phase IV**) on **February 22, 2022**.

### **Phase IV, March 7 through March 18, 2022:**

- If selected, your agency is invited to provide a 2-hour site visit for GSC members between **March 7 and March 18, 2022**, where you will:
  1. Make a presentation and give a tour to members who have been reviewing your application.
  2. Offer a chance for further Q&A with project relevant members of staff and board.
- **GSC votes on two projects to advance as finalists (Phase V) on March 22, 2022.**

### **Phase V, March 22 through April 26, 2022:**

- If selected, your agency is invited to become a finalist and you should be prepared to:
  1. Sign a Letter of Understanding, which outlines the duties of NWP and Finalists.
  2. Generate a Final Proposal document (**due April 14, 2022, 3pm (PST) to GSC Chairs**) –this document will be given to all our members many of whom are not familiar with your project/agency.
  3. Produce a multi-media presentation (dress rehearsal the week of **April 18 – April 22**) for general NWP members, again who are not familiar with your project/agency.
  4. Provide handouts/takeaways relevant to understanding your project for Impact Grant Hearing.



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- Finalists will present at the Impact Grant Hearing, a meeting for all NWP members, on **April 26, 2022**.
- NWP members vote between **April 26 – May 12, 2022**, and Impact Grant recipient and Founders Gift recipient are announced **May 12, 2022**.

### **Phase VI, May 2022 through May 2025:**

- Funds are issued for Founders Gift and for Impact Grant recipients (unrestricted for the former and according to the Impact Grant Agreement for the latter).
- Impact Grant recipient and NWP create and sign an Impact Grant Agreement, outlining benchmarks and project goals.
- Impact Grant agency is assigned Grant Monitor(s)—representative(s) from NWP who act as liaison to NWP.
- Impact Grant recipient will provide regular updates to the Grant Monitoring team.
- Impact Grant recipient will present project updates to NWP members at the annual luncheon in September.
- Founders Gift recipient will join NWP members at the luncheon on the year of their gift.